

## agenda

<b>Title of Meeting</b>	116 <sup>th</sup> Meeting of the Public Health Agency Board
<b>Date</b>	21 November 2019 at 1.30pm
<b>Venue</b>	Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast

### standing items

- |      |   |                     |                 |
|------|---|---------------------|-----------------|
| 1    | Welcome and apologies                               |                     | Chair           |
| 1.30 |   |                     |                 |
| 2    | Declaration of Interests                            |                     | Chair           |
| 1.30 |   |                     |                 |
| 3    | Minutes of Previous Meeting held on 17 October 2019 |                     | Chair           |
| 1.30 |   |                     |                 |
| 4    | Matters Arising                                     |                     | Chair           |
| 1.30 |   |                     |                 |
| 5    | Chair's Business                                    |                     | Chair           |
| 1.35 |   |                     |                 |
| 6    | Chief Executive's Business                          |                     | Chief Executive |
| 1.40 |   |                     |                 |
| 7    | Finance Report                                      | <b>PHA/01/11/19</b> | Mr Cummings     |
| 1.45 |   |                     |                 |

### items for approval

- |      |   |                     |           |
|------|---|---------------------|-----------|
| 8    | Quality Improvement Plan Report 2018/19 | <b>PHA/02/11/19</b> | Mrs Quinn |
| 1.50 |   |                     |           |

### items for noting

- |      |   |                     |            |
|------|---|---------------------|------------|
| 9    | Annual Business Plan Mid-Year Monitoring Report         | <b>PHA/03/11/19</b> | Mr McClean |
| 2.05 |   |                     |            |
| 10   | PHA Annual Business Plan 2020/21 Process and Timescales | <b>PHA/04/11/19</b> | Mr McClean |
| 2.20 |   |                     |            |
| 11   | Management Statement / Financial Memorandum             | <b>PHA/05/11/19</b> | Mr McClean |
| 2.25 |   |                     |            |
| 12   | Register of Interests                                   | <b>PHA/06/11/19</b> | Mr McClean |
| 2.30 |   |                     |            |

## **closing items**

13 Any Other Business  
2.35

14 Details of next meeting:

*Thursday 5 December 2019 at 1.30pm*

*Fifth Floor Meeting Room, 12/22 Linenhall Street, Belfast, BT2 8BS*